

Hastings Public Library Board of Trustees
DRAFT Minutes
Date: July 6, 2026 - 4:30 PM
Location: Hastings Public Library, 227 E. State St., Hastings, MI 49058
Community Room

1. CALL TO ORDER:

The Meeting was called to order by Kelli Newberry at 4:31 p.m.

- Board members present: Jane Cybulski, Kelli Newberry, Amanda Mattson, Ellyn Main, Ann Devroy, and Cloe Oliver. Not present were Rebecca Lectka, Sam Cale, and Carol Dwyer.
- Also present was David Edelman.

2. AGENDA:

3. MINUTES: Ann Devroy motioned to approve the June 1, 2026, minutes, seconded by Cloe Oliver. Motion approved.

4. CORRESPONDENCE: Received positive notes and letters from Patrons.

5. FINANCIALS:

- a. May invoices and Budget Report: Cloe Oliver motioned to approve the financials, seconded by Amanda Mattson. Motion approved.
- b. June Endowment Statement Review

6. LIBRARY DIRECTOR REPORTS

- a. June 2026
- b. May 2026 Infographic

7. COMMITTEES

- a. Budget and Finance –
- b. Building and Grounds – Recap from June Walk thru
- c. Personnel – Recap from June committee meeting
- d. Policy-
- e. Marketing-
- f. Endowment-

8. UNFINISHED BUSINESS:

- a. Ann Devroy motioned to table this item until the August 2026 Board Meeting, seconded by Ellyn Main. Motion Approved. Discuss how to use spendable endowment funds of ~\$9663.94.

Options include:

- 1. Shift it into “non-spendable” within the Endowment where it will earn more long-term investment income than leaving it in “spendable.” Rough estimates are that this could add \$1,071 to the

annual payout in the short-term. As the total value compounds over time, earnings should continue to increase. Moving to “non-spendable” cannot be undone.

2. Withdraw it for current library expenses. This will reduce Endowment earnings in the long term but how much cannot be easily quantified. It should be a very small percentage. This option is not ideal as the money is not currently needed. Once window work is complete, however, it could help offset any un-recouped attorney & consultant fees. If this option is chosen, the offset will occur in whatever fiscal year the transaction happens; it cannot be delayed or backdated.

3. Shift it to the Capital Fund. This might better protect the amount from investment loss, as the Capital Fund is more conservatively invested, and hold it for planned roof repairs. That would bring the total Capital Fund “spendable” to \$48,413.09, which could be withdrawn to help pay for the roof when the work is done.

9. NEW BUSINESS:

- a. Handicap Parking Update – hoping to start this project in the early fall.
- b. Q2 Action Plan update
- c. Workplace Genius workshop and next steps-board members will receive an email with a survey in July and this will be a 90 minute presentation to take place at the August 3, 2026, Board Meeting.
- d. Discussion on phone charges-traditional phone lines are being removed in November 2025, for 3 of the phone lines (fax, elevator, security system)

10. PUBLIC COMMENT

11. BOARD MEMBER COMMENTS

12. NEXT MEETING Next board meeting on Monday, August 3, 2026, at 4:30 p.m.

13. ADJOURNMENT: Meeting was adjourned at 5:14 p.m.