

Hastings Public Library Board of Trustees
DRAFT Minutes
Date: September 8, 2025 - 4:30PM
Location: Hastings Public Library, 227 E. State St., Hastings, MI 49058
Community Room

1. CALL TO ORDER

The Meeting was called to order by Kelli Newberry at 4:30 p.m.

- Board members present: Jane Cybulski, Kelli Newberry, Sam Cale, Carol Dwyer, Ann Devroy, Ellyn Main, Rebecca Lectka, Cloe Oliver, and Amanda Mattson.
- Also present was David Edelman and Tess Allering.

2. AGENDA: Approved with additions of a roof update and a sprinkler update. Motion to approve made by Ann Devroy, and seconded by Carol Dwyer.

3. MINUTES: Ann Devroy motioned to approve the August 4, 2025, minutes, seconded by Rebecca Lectka. Minutes edited to remove Tess Allering as present at the meeting. Motion approved.

4. FINANCIALS

- a. July invoices and Budget Report: Carol Dwyer motioned to approve the financials, seconded by Sam Cale. Motion approved.

5. LIBRARY DIRECTOR REPORTS

- a. August 2025
- b. August 2025 Infographic

6. COMMITTEES

- a. Budget and Finance –
- b. Building and Grounds -
- c. Personnel –
- d. Policy- Scheduled a meeting September 29 at 3:30p.m.
- e. Marketing-

7. UNFINISHED BUSINESS: None

8. NEW BUSINESS:

- a. Carol Dwyer motioned to approve considering adopting the Personnel Committee's recommendation for the updated Director's annual review process, seconded by Ellen Main. Motioned approved.
- b. Rebecca Leckta motioned to consider closing the Library on Tuesday, October 21, for all day staff training, seconded by Ann Devroy. Motion approved.
- c. Strategic Planning update
 - 1. Focus Groups and Survey Feedback
 - 2. Plan Outline <<< need final doc >>>

- d. HPL accessibility report from The Ability Collective
- e. Discuss Board email addresses and FOIA – Topic tabled.
- f. Building Updates
 - 1. Signing Project Update – final version of signs has arrived.
 - 2. Server Room Air Conditioner – new unit installed.
 - 3. Battery Backup/Inverter Install – still pending.
 - 4. Windows Update – still pending communication from BCG.
 - 5. Roof Update – current leak to be repaired.
 - 6. Indoor Sprinkler Update – small repairs needed.

9. PUBLIC COMMENTS

10. BOARD MEMBER COMMENTS

11. NEXT MEETING DATE

- Next board meeting on Monday, October 6, 2025, at 4:30 p.m.

12.ADJOURNMENT: Meeting was adjourned at 6:04 p.m.